

Board of Trustees  
Meeting Minutes  
April 21, 2023



Attendees: Melinda Dermody, Max Ruckdeschel, Jill Enright, Tia Wright, Barbara MacDonald, Ping Cong, Silvia Mancor, James Trevvett, Teddy Lewandowski. Dan Malay, Katie Centolella, Meriel Stokowski

Excused: Doug Arena, Robin Young, Cathryn McVeary, Lisa Moore

Also Present: Charles Diede

Call to Order

ACTION ITEMS	Melinda called the meeting to order at 5:36pm with a quorum present.
--------------	--

Approval of Minutes from February Board meeting

DISCUSSION:	<ul style="list-style-type: none"><li>• Minutes distributed via email.</li><li>• Motion to approve by Katie, seconded by Sylvia.</li></ul>
ACTION ITEMS	Motion approved by all.

President's Report, Melinda Dermody

DISCUSSION:	None
ACTION ITEMS	None

Treasurer's Report, Tia Wright

DISCUSSION:	<ul style="list-style-type: none"><li>• Review of statements</li><li>• Liability mortgage accrued payroll and benefits.</li></ul>
ACTION ITEMS	None

Director's Report, Charles Diede

DISCUSSION:

General

- International book club with our sister library in Ghana. We got a certificate of appreciation.
- Constrained regarding the budget.  
Tia- we are still pending adjustments. We want to wait until we finalize our new auditors.
- Inlet work. We. Got a quote for \$14000 to correct it. We need to get more quotes. We should defer.  
Ted - could we use stone. Max- The town limits the amount of stone we can use.  
James - we should request a breakdown of the quote.
- We made a Micron contact. Maybe have him as a speaker.
- Hold off on the \$3500 contract with passco
- Summer experimental hours.

Staffing

- Returning to 2 children's librarians and one para librarian.
- Adding an adult services specialist.
- One of the minimum wage pages is leaving

Payments

- PayPal is still an issue. We are probably going with Square.

Events

- Syracuse maker fair was huge - we had 350 interactions.
- Food Events are sold out.

Statistics

- Foot traffic is up. Digital circulation up 5%..44% more Wi-Fi usage. 78% more registered patrons.  
156% more family attendees  
Melinda - Are social media stats tracked? Yes. But we are down this year

Board of Trustees  
Meeting Minutes  
April 21, 2023



	Feedback No healthy snacks. Bad smells in the hallway. It was coming from the old drains in the cafe area. Praise for the Alzheimer's program and help from a librarian. .
ACTION ITEMS	Get additional Inlet quotes. Request a breakdown of current inlet quote.

Committee Reports

DISCUSSION:	None
ACTION ITEMS	None

New Business

DISCUSSION:	None
ACTION ITEMS	None

Old Business

DISCUSSION:	None
ACTION ITEMS	None

Announcements

DISCUSSION:	None
ACTION ITEMS	None

Adjournment

DISCUSSION:	Motion to adjourn by Tia. Seconded by James.
ACTION ITEMS	Motion approved by all. Meeting adjourned at 7:34.
NEXT MEETING:	May 18, 2023 at 5:30PM.