

February 16, 2023 Board Meeting

Present: Max Ruckdeschel, Barbara MacDonald, Melinda Dermody, Ping Cong, Silvia Mancor, Cathryn McVeary, Teddy Lewandowski, Dan Malay, Lisa Moore (arrived 6:16)

Also Present:

Not Present: Doug Arena, James Trevvett, Robin Young, Jill Enright, Tia Wright, Meriel Stokoe, Katie Centolella

Meeting started at 5:56

President's Report:

I would like to thank Max for all the guidance and support you have given me over the years.

The executive committee will now include a membership officer.

Executive Director's Report:

The audit will start in earnest next week.

NYS Survey Report is being started. 700 questions. There is a board portion and surveys will go out to use shortly. We are waiting for some data from OCPL due to our shared service contract.

Personnel - no changes

Member liaison at OCPL is also the Board training person. There are online opportunities, in person and NYLA options.

\$12053 in the annual campaign.

Volunteer Expo was very successful. 25 organizations.

Sara Jo did a great job setting it up.

Busy month for facilities. Needed HVAC, Alarm and plumbing work done.

10% increase over January 2022.

Lisa Moore arrived 6:16

We have quorum. Meeting called to order.

Ping: should we consider more tables for studying. Charles - we can look into that.

Patron feedback:

Apple charger - great that we have them to borrow on site

Handicap button loose

Positive about the Hive, fiber arts program.

Substitute librarian is well liked

More good comments about the Memory Care collection.

Dan : Does The Alzheimer's Association come in often? Charles - yes.

We would like to pursue a grant for more solar panels. Lisa - have you contacted solarize Syracuse?

Employee Handbook revisions

- retirement plan - need to have 1000 hours per year (about 25 hours a week) eligible after a year, will start the first quarter after they are eligible.
- Personal appearance - tightened up the language. No drastic changes.
- Name tags requirement added

Lisa - does it extend to external community functions? Charles - I believe they are. They are required to wear it in patron areas which would include community events

Motion to approve the edits in the employee handbook

Lisa moved to approve and Max seconded.

All present approved.

Motion to approve the January minutes

Lisa moved to approve and Silvia seconded

All present approved

Executive committee slate

President - Melinda

VP - Lisa Moore

Treasurer - Tia Wright

Secretary - Barbara MacDonald

Membership Officer: Max

Motion to elect the above slate for the executive committee by acclamation.

Silvia move and Cathryn seconded.

All present approved.

New Business: None

Old Business: None

Lisa moved to adjourn and Silvia seconded

Meeting adjourned at 6:55.

The minutes for this meeting were approved at the March 2023 meeting.