

Board of Trustees Meeting
Special Meeting Minutes
1 August 2025

Present: Katie Centolella, Amy McDonald, Melinda Dermody, Dan Malay, Eliza Walls, Angela DeSantis, Dr. Indu Gupta, Ben Clardy, Sue Smith

Not Present: Leanne Werbeck, Teddy Lewandowski, Karin Beickert, Lisa Moore, Max Ruckdeschel, Tia Wright

Call to Order

ACTION ITEMS:	- Katie called the meeting to order at 3:05 with a quorum present - This special meeting has been called to expedite the Executive Director Search Committee process
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Executive Session

DISCUSSION:	- The Board entered Executive Session at 3:08pm for the purposes of discussing personnel issues - The Board returned by Executive Session at 3:40pm
ACTION ITEMS:	- Motion by Katie, seconded by Melinda, to authorize the President of the Board of Trustees to offer the position of Executive Director to the candidate of choice as discussed during executive session. - Approved unanimously by those present

Facilities Committee, Dan Malay

DISCUSSION:	- Dan reviewed progress on obtaining an additional quote for the Children's Area "wave chair nook" project, which is a priority and needs immediate action - Dan and Sue relayed that a secondary assessment and opinion regarding the HVAC system was obtained and identified several issues; we are awaiting the written summary and recommendations
ACTION ITEMS:	- Motion by Dan, seconded by Ben, to approved TPM proposal to address Children's Area "wave chair nooks" issue at an estimated cost of \$5,000 - Motion approved unanimously by those present

Adjournment

ACTION ITEMS	- Motion to adjourn by Katie, seconded by Dan - Motion approved unanimously by those present, meeting adjourned at 3:45pm
Next Meeting	- An ad hoc meeting for the Executive Director role will be explored based on the recruitment process - Board Meeting: Thursday, September 18, 2025, at 5:30pm

Board Training Opportunities (Annual requirement = 2 hours)

- What Every Trustee Should Know, Recording/On-Demand, [Recording Link](#)
- Review of the Handbook for Library Trustees of NYS (2023 Edition), available in hardcopy from CLDJ
- Additional OCPL Resources: <https://drive.google.com/drive/folders/1LfaRXbshDFvJgIOFDU13445G5zqAiime>