

Board of Trustees Meeting

Meeting Minutes

18 June 2026

Present: Katie Centolella, Ben Clardy, Dan Malay, Max Ruckdeschel, Karin Beickert, Sue Smith, Melinda Dermody, Angela DeSantis, Dr. Joseph McDonald, Dr. Indu Gupta, Laura Benjamin

Not Present: Lisa Moore, Teddy Lewandowski, Mei Han

Also Present: Maria Collins, Anna Ching-Yu Wong, Briana Galea, Amanda Schiavulli

Meeting Call to Order

ACTION ITEMS:	Katie called the meeting to order at 6:05, following a Trustee Training and Information Session presented by Amanda Schiavulli from OCPL, with a quorum present
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Approval of Minutes

DISCUSSION:	Draft minutes of May 2026 meeting distributed in advance
ACTION ITEMS:	- Motion to approve minutes by Ben, seconded by Karin - Approved unanimously by those present

President's Report, Katie Centolella

DISCUSSION:	To be covered in Committee Reports
ACTION ITEMS:	None

Finance Committee, Mei Han

DISCUSSION:	Deferred
ACTION ITEMS:	None

Strategic Planning Committee, Katie Centolella

DISCUSSION:	Katie shared that Pathways will be reviewed at the next Board meeting
ACTION ITEMS:	Katie will keep Board members apprised re: upcoming opportunities for the Board and community input and action

Fundraising Committee, Angela DeSantis

DISCUSSION:	Angela shared updates after meeting with the Friends of the Library group, including how the Friends supports the Summer Reading program
ACTION ITEMS:	Save the Date: Panera Bread on Erie Blvd (Marshalls Plaza) will host a fundraiser on July 2, with a portion of the proceeds benefitting the Library – more info to come, please share with your friends, family, social or other local groups

Personnel Committee

DISCUSSION:	Plan to review overall Staffing model and responsibilities as positions turn over and we continue to focus on sustainable budget models, program offerings, operating hours and coverage, etc.
ACTION ITEMS:	Committee to initiate review and report back to the Board

Director's Report, Maria Collins

DISCUSSION:	- Executive Directors report distributed in advance for review, including a copy of the new OCPL MOU - Overall statistics were reviewed and the Board discussed trends and methodology of data collection and presentation - Maria reviewed office printer options – following-up on last month's discussion about purchase vs. lease options, costs, services and need - Maria reviewed impacts to the Budget based on an expected increase in the mortgage rate, as interest rates are higher than last reset period. The impact of the increased rate is substantial. An updated budget was distributed- there is no change to programming or materials. Many thanks to Mei for her analysis and assistance. - Summer Reading Program Launch Party on June 29 from 3-6pm!
ACTION ITEMS:	Maria, Katie and perhaps Mei will plan to discuss the current mortgage terms with our lender

New Business

DISCUSSION:	Actions noted below
ACTION ITEMS:	- Motion to approve the OCPL MOU by Melinda, seconded by Ben - Approved unanimously by those present - Motion to approve the proposed updated Budget for FY 2026-2027 by Max, seconded by Angela - Approved unanimously by those present - Motion to Cancel the August meeting of the Board of Trustees by Ben, seconded by Karin - Approved unanimously by those present

Old Business

SUMMARY:	Actions noted below
ACTION ITEMS:	- Motion to approve Printer Proposal with Usherwood Office Technology by Indu, seconded by Karin - Approved unanimously by those present

Adjournment

DISCUSSION:	None
ACTION ITEMS	- Motion to adjourn by Melinda, seconded by Ben - Motion approved unanimously by those present, meeting adjourned at 6:40pm
Next Meeting	July 16, 2026 at 5:30pm

Board Training Opportunities (Annual requirement = 2 hours, please notify Maria when complete)

- What Every Trustee Should Know, Recording/On-Demand, [Recording Link](#)
- Review of the Handbook for Library Trustees of NYS (2023 Edition), available in hardcopy from Maria
- Additional OCPL Resources: <https://drive.google.com/drive/folders/1LfaRXbshDFvJgIOFDU13445G5zqAiimc>