

Board of Trustees Meeting
Meeting Minutes
13 March 2026

Present: Katie Centolella, Dan Malay, Dr. Indu Gupta, Sue Smith, Melinda Dermody, Angela DeSantis, Dr. Joseph McDonald, Lisa Moore, Laura Benjamin

Not Present: Ben Clardy, Karin Beickert, Max Ruckdeschel, Teddy Lewandowski, Leanne Werbeck

Also Present: Maria Collins, Anna Ching-Yu Wong, Courtney Steininger, Casey Stansbury, Mei Han

Meeting Call to Order

ACTION ITEMS:	Katie called the meeting to order at 5:35pm, with a quorum present
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Nominating Committee #1

DISCUSSION:	Melinda introduced Mei Han, a candidate for the Board and Treasurer position. Mei shared details about her family and professional lives, including her financial background and desire to help the library as a Trustee
ACTION ITEMS:	- Motion to elect Mei Han to fill a partial term, ending in December 2026 (replacing Tia Wright) - Approved unanimously by those present - Motion to elect Mei Han as Treasurer by Angela, seconded by Lisa - Approved unanimously by those present

Approval of Minutes

DISCUSSION:	- Draft minutes of February 2025 meeting distributed in advance - Laura noted she was mistakenly left off the list of attendees, this will be corrected and re-posted
ACTION ITEMS:	- Motion to approve minutes by Lisa, seconded by Dan - Approved unanimously by those present

President's Report

DISCUSSION:	- Katie introduced Casey Stansbury, a consultant engaged to assist with fiscal processes over the past several months due to staff and Board needs. Casey summarized her efforts to date related to business continuity, process reviews, and initiation of audit work - Casey is developing recommendations to help standardize accounting methods, budgeting and fiscal reporting - The Board discussed the recent change to budget year to align with Tax Levy receipt; additional steps would be necessary to also change the fiscal year
ACTION ITEMS:	Casey, Mei, and Maria will continue to revitalize processes and implement recommendations

Strategic Planning, Katie Centolella

DISCUSSION:	- Katie distributed updated strategic pathways and the group discussed questions and clarifications - Groups comprised of Board members, staff, and community members will be formed to build out plans and tactics for implementation
ACTION ITEMS:	- Maria and Katie may ask whether a representative from the Friends group could join an upcoming Board meeting - Katie will keep Board members apprised re: upcoming groups to refine pathways and plan for implementation

Director's Report, Maria Collins

DISCUSSION:	- Executive Directors report distributed in advance for review including current Committees list - There is one new Temporary Page appointment for approval - Maria summarized quotes related to upcoming spring/summer/fall landscaping services, which have escalated substantially versus prior years. The Board discussed opportunities to reduce costs in this area
ACTION ITEMS:	- Motion to Approve Ayeh Hajjari to the position of Temporary Page, effective February 27, 2026 by Melinda, seconded by Dan - Approved unanimously by those present - Maria will follow-up with landscape proposals re: opportunities to reduce costs or adjust level of service

Nominating Committee #2

DISCUSSION:	Based on current By-Laws related to meeting absences and after multiple, unsuccessful attempts to contact Trustee Werbeck directly, it has been determined the seat has been vacated and the remainder of the term should be open to a new trustee
ACTION ITEMS:	- Motion to consider Trustee Werbeck's seat vacated by Angela, seconded by Lisa - Approved unanimously by those present

Adjournment

DISCUSSION:	None
ACTION ITEMS	- Motion to adjourn by Indu, seconded by Joe - Motion approved unanimously by those present, meeting adjourned at 6:30pm
Next Meeting	April 16, 2026

Board Training Opportunities (Annual requirement = 2 hours, please notify Maria when complete)

- What Every Trustee Should Know, Recording/On-Demand, [Recording Link](#)
- Review of the Handbook for Library Trustees of NYS (2023 Edition), available in hardcopy from Charles
- Additional OCPL Resources: <https://drive.google.com/drive/folders/1LfaRXbshDFvJgIOFDU13445G5zqAiime>